

# PROJECT PROGRESS REPORT

## Texas Path to NIEM



unisys

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |                            |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------|
| Client              | Texas Department of Public Safety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | PA Number             | 48760                      |
| Project             | Texas Path to NIEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Period of Performance | May 2007 to October 2007   |
| Project Description | The project is to review and update the Texas Justice Information Integration Initiative Plan (TJI3) in collaboration with selected stakeholders to map out the strategy for reaching NIEM compliance for justice, homeland security, and other disciplines in Texas. Separately, the project seeks a "gap analysis" of certain current exchanges within the Texas justice community and the development of a data reference model based upon those exchanges. The exchanges under evaluation are limited to external exchanges between local and state justice agencies. |                       |                            |
| Project Manager     | Victor Zagaria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Report Period         | 15 May 2007 to 18 May 2007 |
| Time Location       | Austin/ Via con call                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Meeting date          | 21 May 2007                |

### 1 Progress Summary

The project was kicked off this week in Austin; Steering committee, status reporting, and team meetings schedules were established

Workshop planning was discussed and logistics determined

Detail project plan for deliverable #1 completed

Project Portal was establish however an issue concerning the Portal agreement is currently preventing DPS from executing the agreement to enable them access

### 2 Accomplishments This Week

Project Kickoff

Status report formats, attendee and schedules established

Steering committee members established and frequency of meetings

Project Portal was setup; access is currently being addressed (see issues)

Detail project plan for deliverable #1 delivered

### 3 Critical Path Activities

#### Deliverble #1

| Status                              | Description                               | Start Date | Finish Date | Actual / Forecast |
|-------------------------------------|-------------------------------------------|------------|-------------|-------------------|
| <input checked="" type="checkbox"/> | Hold Project Kickoff                      | May 15     | May 15      | May 15            |
| <input checked="" type="checkbox"/> | Confirm receipt of TJI3 review collateral | May 15     | May 18      | May 18            |
| <input type="checkbox"/>            | Review and Analysis of TJI3 collateral    | May 15     | May 28      | May 28            |
| <input checked="" type="checkbox"/> | Deliverable #1 detailed project plan      | May 15     | May 18      | May 18            |

| 1 Progress Summary                  |                                                                                            |         |         |         |
|-------------------------------------|--------------------------------------------------------------------------------------------|---------|---------|---------|
| <input type="checkbox"/>            | Establish Portal                                                                           | May 15  | May 25  | May 25  |
| <input type="checkbox"/>            | Intercommunication Plan                                                                    | May 15  | June 11 | June 11 |
| <input type="checkbox"/>            | Pre Workshop Surveys (Develop & Conduct)                                                   | May 15  | June 18 | June 18 |
| <input checked="" type="checkbox"/> | Determine dates and location of workshops                                                  | May 15  | May 18  | May 18  |
| <input type="checkbox"/>            | Develop Workshop Collateral                                                                | May 22  | June 4  | June 4  |
| <input type="checkbox"/>            | Houston/Dallas Workshops                                                                   | June 5  | June 7  | June 7  |
| <input type="checkbox"/>            | Document and analyze Workshop Output                                                       | June 8  | June 12 | June 12 |
| <input type="checkbox"/>            | Focus Group Follow-up Sessions – validation                                                | June 13 | June 22 | June 22 |
| <input type="checkbox"/>            | Consolidate Survey and Workshop Results                                                    | June 25 | July 6  | July 6  |
| <input type="checkbox"/>            | Develop Final Workshop Findings                                                            | July 6  | July 30 | July 30 |
| <input type="checkbox"/>            | "Develop Final ""Texas Path to NIEM"""                                                     | July 31 | Aug 13  | Aug 13  |
| <input type="checkbox"/>            | Develop TJI3 Executive Summary Document                                                    | Aug 14  | Aug 27  | Aug 27  |
| <input type="checkbox"/>            | Deliverable 1 Approvals                                                                    | Aug 27  | Aug 31  | Aug 31  |
|                                     |                                                                                            |         |         |         |
|                                     | <b>Deliverable #2</b><br>Note : The detailed plan is to be developed by June 14 per below. |         |         |         |
| <input type="checkbox"/>            | Develop detailed project plan                                                              | June 12 | June 14 | June 14 |
| <input type="checkbox"/>            | TJIEM Workshops/Interviews                                                                 | June 15 | July 12 | July 12 |
| <input type="checkbox"/>            | Validate Findings (Focus groups/interviews)                                                | July 13 | July 19 | July 19 |
| <input type="checkbox"/>            | Process Analysis-Local agency Workshops                                                    | July 20 | Aug 16  | Aug 16  |
| <input type="checkbox"/>            | Prepare JIEM Analysis Report – Local Agencies                                              | Aug 17  | Aug 30  | Aug 30  |
| <input type="checkbox"/>            | Preparation of Gap Analysis Report                                                         | Aug 31  | Sept 13 | Sept 13 |
| <input type="checkbox"/>            | Develop IEPDs                                                                              | July 20 | Oct 5   | Oct 5   |
| <input type="checkbox"/>            | Finalize the Reference Model                                                               | Oct 8   | Oct 12  | Oct 12  |
| <input type="checkbox"/>            | Review and Final Approval of All Deliverables                                              | Oct 15  | Oct 31  | Oct 31  |

| 4 Deliverables and Milestones |                                     |                    |                         |                    |
|-------------------------------|-------------------------------------|--------------------|-------------------------|--------------------|
| ID                            | Description                         | Baseline Plan Date | Forecast or Actual Date | DPS Approval (Y/N) |
| 1.1                           | Detailed Deliverable 1 Project Plan | 5/18               | 5/18                    |                    |
| 1.2                           | Houston TJI3 Workshop               | 6/5                | 6/5                     |                    |
| 1.3                           | Dallas TJI3 Workshop                | 6/7                | 6/7                     |                    |
| 1.4                           | Documentation Findings Report       | 7/30               | 7/30                    |                    |
| 1.5                           | Texas Path to NIEM Document         | 8/13               | 8/13                    |                    |
| 1.6                           | TJI3 Executive Summary              | 8/31               | 8/31                    |                    |
| 1.7                           | Intercommunication plan             | 6/11               | 6/11                    |                    |
| 2.1                           | Detailed Deliverable 2 Project Plan | 6/13               | 6/13                    |                    |
| 2,2                           | Report of TJIEM exchanges           | 7/19               | 7/19                    |                    |
| 2.4                           | JIEM Analysis of Local Agencies     | 8/30               | 8/30                    |                    |
| 2.5                           | GAP Analysis Report                 | 9/13               | 9/13                    |                    |

| <b>4 Deliverables and Milestones</b> |                                        |                           |                                |                           |
|--------------------------------------|----------------------------------------|---------------------------|--------------------------------|---------------------------|
| <b>ID</b>                            | <b>Description</b>                     | <b>Baseline Plan Date</b> | <b>Forecast or Actual Date</b> | <b>DPS Approval (Y/N)</b> |
| 2.6                                  | IEPD's                                 | 10/5                      | 10/5                           |                           |
| 2.7                                  | Texas Justice Exchange Reference Model | 10/31                     | 10/31                          |                           |
|                                      |                                        |                           |                                |                           |

| <b>5 Issues</b> |                                                              |                   |                    |                           |
|-----------------|--------------------------------------------------------------|-------------------|--------------------|---------------------------|
| <b>Status</b>   | <b>Description</b>                                           | <b>Owner</b>      | <b>Impact Date</b> | <b>Actual / FCST Date</b> |
| Open            | Replacement of Rhyhan Technologies HUB                       | Zagaria           | May 28             | May 25                    |
| Open            | Portal Access fro DPS is blocked due to UCE agreement issues | Zagaria<br>Farris | May 31             | May 25                    |

| <b>6a Actions and Decisions Made</b> |                                                                       |                |                 |                             |
|--------------------------------------|-----------------------------------------------------------------------|----------------|-----------------|-----------------------------|
| <b>ID</b>                            | <b>Description of Action or Decision Made</b>                         | <b>Owner</b>   | <b>Due Date</b> | <b>Actual Date / Status</b> |
| 1.                                   | Two TJI3 sessions will be held one in Dallas and the other in Houston | Farris – Gavin | May 15          | May 15                      |
| 2.                                   | Will hold JIEM sessions (deliv 2) in 2-3 other locations TBD          | Gavin          | June 1          |                             |
| 3.                                   |                                                                       |                |                 |                             |
| 4.                                   |                                                                       |                |                 |                             |
| 5.                                   |                                                                       |                |                 |                             |
| 6.                                   |                                                                       |                |                 |                             |
| 7.                                   |                                                                       |                |                 |                             |

| <b>7 Planned Activities</b> |                                        |        |
|-----------------------------|----------------------------------------|--------|
|                             | Establish Portal                       | May 25 |
|                             | Develop Pre-workshop survey            | May 25 |
|                             | Invitations to Workshop attendees sent | May 23 |

| 8 Scheduled Meetings |                        |                     |
|----------------------|------------------------|---------------------|
|                      | Project status meeting | Monday 2:00 Central |

| 9 Risk Register |                 |                                                                        |                                                                                                                      |                |
|-----------------|-----------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------|
| Risk ID         | Rating<br>H/M/L | Risk Description                                                       | Mitigation Plans/Activities                                                                                          | Project Impact |
| 1.1             | H               | Hub contractor needs to be replaced due to consultant being terminated | <ul style="list-style-type: none"> <li>• Interview other candidates; locate another HUB</li> </ul>                   | Schedule       |
| 1.2             | M               | Portal Access not up due to usage agreement issue                      | <ul style="list-style-type: none"> <li>• Modify agreement and process</li> <li>• DPS can establish portal</li> </ul> | Schedule       |
|                 |                 |                                                                        | <ul style="list-style-type: none"> <li>•</li> </ul>                                                                  |                |
|                 |                 |                                                                        | <ul style="list-style-type: none"> <li>•</li> </ul>                                                                  |                |
|                 |                 |                                                                        | <ul style="list-style-type: none"> <li>•</li> </ul>                                                                  |                |
|                 |                 |                                                                        | <ul style="list-style-type: none"> <li>•</li> </ul>                                                                  |                |

| Distribution List |                  |                |
|-------------------|------------------|----------------|
| Don Farris        | Kate Connolly    | Mike Hulme     |
| David Gavin       | Robert Kiel      | Barry Van Sant |
| Charles Gray      | Gerry Wethington | Gary Wolfe     |
| Mike Lesko        | John Curley      | Marty Zaworski |
| Les Smith         | Paul Falkenberg  |                |